

**MILLARD PUBLIC SCHOOLS
STUDENT CUMULATIVE RECORD CHAIN OF CUSTODY**

*(The purpose of this form is to serve as a log of anyone who accesses
or removes a student cumulative folder from its stored location)*

STUDENT NAME: _____

The information contained in student education records is confidential. In accordance with the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) all persons, other than persons with a right of access, shall sign this form indicating the reason for such request of access. Persons with a right of access shall include the student and his parents or guardians, a party with written consent from the parent or eligible student, and teachers, counselors, and school administrators and officials who have a legitimate educational interest and obtain the principal's or designee's permission. Due to the confidential nature of these records, any person obtaining access thereto shall not disclose such information to a third party or person.

Date	Person Requesting or Obtaining Access to Education Records	Reason for Request of Access	Signature of Person Obtaining Access
_____	_____	_____	_____
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